



I.T. EQUIPMENT / INTERNET ACCEPTABLE USE POLICY

**The use of the I.T. Equipment and the Internet at Mount Barker South Primary School
is a privilege not a right.**

Access is provided to promote educational excellence through facilitating resource sharing and communication with people around the world.

Students will follow these guidelines:

1. I have read and understood Mount Barker South Primary School's guidelines. I will use these basic rules to ensure that I treat others the way I would expect others to treat me on the Internet, that is with courtesy and respect, with caution and common sense.
2. I will not use inappropriate language when using the equipment and e-mailing others.
3. If I come across an inappropriate site or any information that makes me feel uncomfortable, I will immediately click on the 'home' button and inform a teacher about what has happened.
4. I will not give out personal information in any form.
5. I will only access websites within the areas specified by my teacher.
6. I will not enter any chat rooms.
7. I will never send a person my picture or anything else without first checking with my teacher.
8. I will not tell **ANYONE** my password. I will respect the privacy of others and will not attempt to guess passwords or gain unauthorised access to another person's files or communications.
9. If I am unsure about anything on the Internet I am to seek help from a staff member.
10. I will only print after getting a staff member's permission.
11. I will not have any food or drink near I.T. equipment.
12. I will treat all I.T. equipment with respect, this includes correct handling of the devices.
13. I will keep all equipment and the area tidy and packed up when I leave.
14. Devices should be kept in its own cover

Consequences

Consequences for inappropriate behaviour when using the schools computer network and devices will include:

- Only working under direct teacher supervision
- Loss of access privileges for a set period
- A meeting with the school principal
- Letters home outlining the inappropriate behaviour that occurred
- Possible costs involve in repairs/replacements