



ATTENDANCE AND PARTICIPATION POLICY

Belief Statement

Mount Barker South Primary School is committed to high quality student learning. We believe that students must have 100% attendance and participation in school learning programs, if they are to develop to their fullest potential.

This policy outlines school practices which encourage attendance and which deal with non-attendance.

During school hours, school staff assume Duty of Care responsibilities for all students.



Strategies the school uses to support quality attendance

To encourage 100% attendance and participation, our school:

- Promotes communication between school and home
- Strives to create a safe environment
- Provides relevant, appropriate learning programs for all students
- Supports students who are at risk of non-attendance
- Monitors attendance and lateness closely and records according to system requirements
- Provides termly reminders about school times, attendance expectations and keeps accurate attendance records

Student Responsibilities

Students are expected to:

- Attend school every day unless ill or absent for family reasons
- Participate in all school activities unless ill or injured
- Pass on any notes about attendance or participation from parents or caregivers
- Arrive at school between 8.30am and 8.45am, ready to start the day at 8.50am
- Report to the office to sign in or out, if they arrive late or leave early

Parent and Caregiver Responsibilities

Parents and caregivers are expected to:

- Keep children at home if they are ill
- Notify the school if their child is absent from or late to school via the class teacher on Seesaw
- Sign any Absence forms sent home and return to school the following day
- Provide a note for class teachers if there is a valid reason why child cannot participate in part of the school learning program. Contact the school if their child is to be collected during the school day
- Contact the school if they know of a reason affecting school attendance upon which the school can act

