TRT information

Please complete the form and return to Mount Barker South Primary School via:

- **Post**  Princes Road, Mt Barker SA 5251
- **Email**  [dl.1539.info@schools.sa.edu.au](mailto:dl.1539.info@schools.sa.edu.au)
- **In person**  Front office open from 8.00am to 4:00pm

All DECD employees working in schools must redo their Responding to abuse and Neglect training.

It is now done online at – [http://rantraining.e3learning.com.au](http://rantraining.e3learning.com.au)

**Professional Expectations**

- Program set by class teacher is to be followed closely.
- Please follow the schools policies and systems.
- Arrival time is 8:30am.
- Yard Duties will be allocated.
- Leave a brief note of feedback for the class teachers return and ensure classroom is neat, tidy and organised for the next day.
- Departure is after 3:30pm. Please do not leave the school grounds until; all students are collected or have exited the grounds with a caregiver.
- Conditions of employment are at the discretion of school Leadership.

**Performance Development**

All DECD staff have the right to receive feedback regarding their performance and to access meaningful learning and development opportunities.
TRT Application Form

First Name: .................................................................................................................................

Surname: .................................................................................................................................

DECD ID: .................................................................................................................................

Mobile Number: ........................................................................................................................

Email: ........................................................................................................................................

Address: ....................................................................................................................................

Please Circle: Junior Primary Primary Special Ed

Notes:...........................................................................................................................................
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I can be phoned early in the morning: □ YES □ NO

I have enclosed a copy of my Authority to teach – Approved Letter □ YES
(DECD Requirement)

I have enclose a copy of my Resume □ YES □ NO

Signed:........................................................................................................................................

Date: ........................................................................................................................................